**BOARD OF DIRECTORS MEETING**

**February 19, 2016**

In attendance: Bob Smith, Ken Rancourt, Gary Gustafson, Bruce Miller,

Doug Somerville, Kathy Somerville, Maxine Booth, Tiffany Benna via video feed

The meeting opened at 12:25pm. Minutes from the previous meeting were accepted as written.

Treasurer’s Report

* Ken reviewed the Profit & Loss by Class sheet as well as the trial budget. Discussion ensued.
* In future we will not have a Board of Director’s meeting following a Retail Meeting. Either a break will ensue or they will be scheduled for separate days.
* Grant Requests were reviewed and voted upon:
  + New Wildlife and Habitat Displays was approved as written
  + Wish to Fish was approved as written
  + Lower Falls Interpretive Displays approved as written
  + Interpretive Displays at Diana’s Bath approved for $919
  + Trailhead Steward Program: Motion was made, seconded and unanimously passed to fund the Trailhead Steward Program but not the Boxes.
  + Mileage for Lower Falls Interpreter: mileage was approved not to exceed $456, schedule to be determined by Forest Service
  + Mt. Washington Interpretive panel was approved as written
  + Additional speakers for the NH Musical Festival was denied
  + Speakers for the summer educational Series: approved with caveat not to exceed $3875.00 for the season
  + Brickett Place Support was approved at $3150.00

Membership Committee Report

No changes

Retail Committee Report

* Chip Reader Acquisition Status: Ken will touch base with Rhonda in March
* Board discussed new polypro hats researched by Gary, who will obtain a written quote from New England Embroidery for the Sportsman Polar fleece 8” beanies and send the quote to Maxine. Colors will be Black, Dark Gray, Royal and Navy
* POS upgrade built into budget
* The green mug with moose: moose will be changed to bear. We will keep the badge at present time.
* New shirt designs
  + Long Sleeve polypro Tshirt requested by Tiffany will be ordered with only WMNF logo on front and in forest green #42400
  + Short sleeve Ts with moose head on back from WMV Screenprinters: Maxine will forward picture to board members who will vote online and if majority in favor will order for 2016 season. Puff ink will be used **Only** if it does not shred and peel over time.
  + Camp the Kanc Ts will be reordered in Black and Forest Green using made in USA Ts.
  + Chocorua Ts: it was determined to restock all but men’s small and medium and women’s large.
  + Zipper front sweatshirt: it was determined to wait until June BOD meeting to determine whether to go with zip front sweatshirt or fleece zip front jacket. As to NH/ME, WMNF 1928 on front also on hold
  + Putting a 1.5” bear head picture on back shoulder of short sleeve Ts: Maxine will send picture to Board members who will vote online.

Russell Colbath House Report

* Sarah Jordan approved the Barn Interpretive Panel and Garden Labels as long as barn not presented as one existed in past but as one now in place. $300 in budget from PVCA. Joe will design the panels. Kathy will request photos of barn from PVCA members plus Forest Service has many photos. WMIA needs to budget $400 for panels. $25 has been donated for garden labels.
* Joe has had three people express interest in volunteering at RC House. Bob is requesting one campsite for a RC house volunteer. WMIA will pay for the campsite when campground is full, otherwise it will be free of charge.
* WMIA decided to go with renovation work. The FS has monies alloted for this and will be putting the job out to bid in the near future with hopes to have work completed by end of this year. Gary noted it is important for WMIA to secure all antiques and signage before construction commences. Items will be stored on the second floor. Bob suggested we do a physical and photo inventory during work day at RC House if one does not already exist.

Brickett Place Report

* Seasonal count is down so FS reticent to use FS seasonals to staff BP. Bob suggested WMIA fund $2000 to pay for an interpreter one day a week for the entire season, no mileage paid, as FS does not have funding for same. A motion was made, seconded and passed to have FS submit a grant request to fund a position at BP.
  + Mowing at BP a big issue and Bob suggested FS undertake this weekly task.
  + Tiffany noted that of the $3000 in co-share budget $2600 has been earmarked for work at RC House.
  + Tiffany noted that several campgrounds on the forest will be undergoing construction over the next few years which may impact Pro Sports bottom line
  + Bob will contact individuals who may be interested in volunteering at BP. Doug suggested mentioning BP volunteering in one of the ads in local paper.
  + Tiffany will talk with Brian regarding his ideas for BP

Forest Service Report

* Volunteers and paid interpreters are covered for liability under FS as long as these individuals do not engage in or encourage dangerous activities.
* Bruce will look into deputy insurance for WMIA officers as well as an indemnity plan
* James Sachetti has resigned as of 2/26/16 and a sixty day rehire in place

Other Business

* Campground Brochure: It was decided to not print brochures this year on advice from FS that this item has outlived its use. Events are posted at each campsite and are also on FS Facebook and Twitter pages.
* Boulder Loop Project tabled until March meeting

The meeting adjourned at 3:50pm.

Our next meeting will be on Friday, March 18th at 9:30am in the annex building