**BOARD OF DIRECTORS MEETING**

**July 13, 2015**

In attendance: Bob Smith, Ken Rancourt, Doug Somerville, Bruce Miller, Gary Gustafson, Carol Felice, Maxine Lee Booth, Tiffany Benna via video feed

The meeting opened at 9:35am. Minutes from the previous meeting were accepted.

Treasurer’s Report

Doug reviewed our policy for bank deposits and observed it’s important for the Forest Service (FS) to adhere to these as well. Carol noted that Saco was broken into awhile ago ergo the need to keep less money onsite. Doug noted that in the past he would write a check when FS required passes. Now the bank writes the checks and because Wayne only works for WMIA on Tuesday evenings checks are not available until the following Monday. Consequently FS needs to supply WMIA with a heads up. Doug suggested Joe check passes on Mondays. POs for passes are sent to the outlook account so Wayne can see them and issue payment. They should be cc’d to Rob Estes

It was noted that Campton had not made a deposit since April 30th. Also noted that the computer system is not shut down every night. Gary noted that you cannot cash out correctly without seeing the prompt to shut down the system. Campton also has a number of overages and underages.

It was suggested to write a check for $100 for Andro’s petty cash - Doug suggested running this by Rhonda as may need to write the check to the Treasurer. Ken has an extra cash bag. Bob will send an email to Nick reiterating that FS and WMIA monies cannot be comingled.

Membership Committee

Renewals were sent out the end of June. Doug will leave newsletters at Saco and Bob will take some WMIA brochures to Brickett and bring some to the RC House.

Retail Committee

Gary provided a profit and loss comparison from January to June, 2014/2015. Credit card fees and gross profit were discussed. As of April 9, 2015 all credit cards are on one account from all the stores.

Kancamagus and Dolly Copp t-shirts: Bob will talk to the campground manager regarding hosts wearing the new shirts. Maxine will contact Jay to determine our cost. Bob noted an 8x11 sheet for display at each campground as well as a display at Saco and Andro might boost sales. Doug and Bob will talk with Joe regarding creating these posters.

Gary knows an artist who will draw a pen and ink of Mt. Chocorua for the Chocorua t-shirts. He suggested ordering men and ladies fitted sizes in red with the mountain on the back and the WMNF logo on the front. Maxine will check into a book on Chocorua.

A Retail Committee meeting was scheduled for September 10th at 9:30am at Saco. Tiffany will notify FS to see who will be available on this date/time.

Russell Colbath House

Sunday: Kathy For 2 weeks end of July a mother and daughter

Monday: Kathy will be at the house

Tuesday: Gary

Wednesday: Gloria

Thursday:

Friday: Deb

Saturday: Gloria

Status on squirrel in house: remains living in the walls. Bob and Doug will discuss with Joe. It was noted that the job description for volunteers and paid interpreters is different. It was decided to keep Gloria as a volunteer. Volunteers receive mileage and interpreters are paid $15/hour. Doug will email a job description to Ken. Gary noted the garden at RC popular and that it requires more signage. Bob suggested begin advertising for volunteers and interpreters in November, 2015 for the 2016 season to be available for volunteering RVers. The volunteer agreement was discussed. Tiffany noted that if someone is injured while volunteering FS covers medical costs. The liability arises if a volunteers’ actions injure another. Tiffany will talk with Tom regarding this issue and get back to Bob.

Brickett Place

Thursday: John Bender

Friday: Bob

Saturay: Bob

Sunday: Ted

Monday: John Bender

It was noted the toilets need repair. Ken suggested cementitious boards. The FS will address the repairs. Bob has a large sign he’d like to mount for BP. Tiffany asked Bob to send pics/information of the sign he wants created. It was noted that Tom Giles is now head of VIS at Campton.

Forest Service Business

All items need to be billed by the end of 2015 as remaining funds will go back to the federal government. WMIA will talk with Joe re: can WMIA and FS funds be combined for grants? Tiffany will be on vacation the next two weeks. The participating Agreement will be sent to the President of WMIA and when signed sent back to the FS for signatures. The financials will be attached to this document.

It was decided to have the next BOD meeting after the Retail Committee meeting on September 10th.

The meeting adjourned at noon.